

## Kirtland Board of Education February 23, 2023 Finance Committee Meeting Minutes

The Committee met at the Kirtland Board of Education Conference Room and the meeting began at 7:00 AM. Dr. Whitaker, Mrs. Green, Mr. Cosgrove and Mr. Withrow were present. Mr. Van Arnhem, Mr. Galante and a member of the public were also present.

1. Jim Smith 5 Year Capital Improvement Plan  
Jim Smith, Director of Buildings and Grounds, went over the Kirtland Local Schools Facility Capital Improvement Schedule. Mr. Galante also discussed the Permanent Improvement Fund balance in view of the debt repayment plan for the stadium/science room project and its impact over the next five years. There will be a negative balance in the PI fund for FY 2023 (-\$146K) and FY 2024 (-\$9K), and a positive balance will begin in FY 2025.
2. Approval of minutes from January 2023  
The January 2023 Finance Committee meeting minutes were approved.
3. Monthly financial update January 2023  
Mr. Galante discussed the January 2023 monthly financials. Revenues were 4.3% above estimates, and expenses were 0.5% below estimates for the fiscal year through January 2023. Mr. Galante was asked to itemize the donations received for the stadium/science room project and to include revenue from sale of stadium rights and scoreboard advertising. This will be reviewed in view of contracts signed with donors/advertisers.
4. OAPSE MOU for district nurse coverage  
The MOU agrees that a health aide who temporarily substitutes for a nurse, and is the only health aide/nurse working in the district, receives increased compensation of additional \$30 per day for a health aid who is an RN and \$20 per day otherwise. This was recommended to be placed on the Regular Board agenda.
5. OAPSE MOU sick leave and van driver  
The sick leave MOU sets up a sick leave bank in which OAPSE may solicit and receive donations for use by a Beneficiary Employee between February 28, 2023 and March 10, 2023. OAPSE shall not receive more than four hundred eighty (497.25) total hours of proposed donations from OAPSE members. Per the terms below, the four hundred eighty (497.25) hours donated will convert to two hundred forty (248.625) hours available for the Beneficiary Employee's use. This was recommended to be placed on the Regular Board agenda.
6. Tentative agreement between Kirtland Local School District and the KEA with regard to negotiations  
Mr. VanArnhem discussed a one year contract with KEA through 2024 had been approved by its members. All language from the previous contract remains. Wages are to increase 2.5% and employee insurance contributions are to raise slightly.
7. Staffing  
Mr. Van Arnhem discussed the retire and rehire of a gifted coordinator for two days per week and an EMIS coordinator for 40 days. Another school counselor would need to be hired, but overall there should be a savings to the district. Mr. Van Arnhem discussed the pay rate for student workers over the summer who perform computer tech and custodial duties. The committee recommended setting the rate at \$12/hour. Mr. Van Arnhem

discussed the need to post a position through the Educational Service Center for an occupational therapist.

8. Club Lacrosse Fund

Mr. Gallante discussed the formation of a fund for the club lacrosse team to receive money raised by the team.

9. Construction Contingency Fund

Mr. Gallante explained that the contractor for the stadium/science project may hold money for parts of the project that came in under estimates until completion of the project. These savings can also be applied to aspects of the project that are over budget.

10. Bus Purchase

The district is to receive a \$45,000 grant for the purchase of a new bus. The new bus purchase was not in this year's budget, but if the bus is not purchased, then the grant would be lost. Purchase of the new bus was recommended to be placed on the Regular Board agenda.

11. February 27, 2023 Board Meeting Agenda Review

Discussion was had to move this Board Meeting to March 6, 2023 if the boy's basketball team won the game on February 24, 2023 because the boys' next game is scheduled for February 27, 2023.

12. Public Comments and Questions

A member of the public raised concerns that requiring 2 hours to be donated for every one hour received by the Beneficiary Employee in the sick leave MOU mentioned above would discourage OAPSE members from donating to the sick leave bank. The member of the public mentioned that other school districts allowed a one for one exchange. The MOU as draft was recommended to be voted on at the regular board meeting, and may be revisited if the sick leave bank did not reach OAPSE's goal.

13. Adjourn

The meeting adjourned at 8:55 AM.